

## Receipts and Payments Summary of Financial Activities

	General Fund £	Designated Fund £	Restricted Fund £	Endowed Funds £	Total all Funds 2017 £	Total All Funds 2016 £
<b>Income and endowments from :</b>						
Donations and legacies	46400	13413	1000		60813	40292
Charitable activities						
Other trading activities						
Investments	38				38	72
Other Receipts	505				505	4711
<b>Total received</b>	<b>46943</b>	<b>13413</b>	<b>1000</b>		<b>61356</b>	<b>45075</b>
<b>Expenditure on</b>						
Raising Funds	403				403	
Charitable activities	41191		1000		42191	44704
Other payments		1167			1167	
<b>Total Paid</b>	<b>41594</b>	<b>1167</b>	<b>1000</b>		<b>43761</b>	<b>44704</b>
<b>Reconciliation of funds:</b>						
Net Income or (net expenditure)	4349	12246	1000		17595	371
Transfer between funds	1000		-1000		0	2438
Net movement in funds	5349	12246			17595	2809
Bank A/cs at 31 December 2017	20344	21826	0.00		42170	

**Statement of Assets and Liabilities**

	General Fund £	Designated Fund £	Restricted Fund £	Endowed Funds £	Total all Funds 2017 £	Total All Funds 2016 £
<b>Assets</b>						
Bank Current Account	6393	21826			28219	10662
Deposit Account	13951				13951	14911
<b>Total bank and deposit A/cs</b>	<b>20344</b>	<b>21826</b>			<b>42170</b>	<b>25573</b>
Gift Aid recoverable	1755				1755	
<b>Debtors</b>	<b>1755</b>				<b>1755</b>	

Notes to the Annual Financial Report  
Analysis of total received

	Unrestricted		Restricted	Endowed	Total all	Total all
	General	Designated	Fund	Fund	Funds 2017	Funds 2016
	Fund	Funds				
	£	£	£	£	£	£
Planned giving(Excl tax)	28375				28375	27103
Loose cash Collection	9105				9105	6471
Special Appeals	498	13413			13911	4330
Gift Aid Recovered	7183				7183	6418
Donations	617				617	300
Mission/Evangelism	622		1000		1622	
<b>Donations and Legacies</b>	<b>46400</b>	<b>13413</b>	<b>1000</b>		<b>60813</b>	<b>44622</b>
Fees for Weddings etc	505				505	381
<b>Charitable activities</b>						<b>381</b>
<b>Other trading activities</b>						
Bank Deposit Interest	38				38	72
<b>Investments</b>						<b>72</b>
Other Receipts						
<b>Total received on all funds</b>	<b>46943</b>	<b>13413</b>	<b>1000</b>		<b>61356</b>	<b>45075</b>

Notes to the Financial Report

Analysis of total paid

	Unrestricted		Restricted Funds	Endowed Funds	Total all Funds 2017	Total All Funds 2016
	General Fund	Designated Fund				
	£	£	£	£	£	£
<b>Cost of Raising Funds</b>	-	-	-	-	-	0
Charity Grants/Donations	2306				2306	2178
Parish Contribution	28584				28584	33563
Clergy Costs	930				930	122
Church Running Costs	1183				1183	616
Missions/Evangelism	1477		1000		2477	205
Vicarage Costs	2088				2088	190
Insurance	0				0	0
Printing/It costs	1285				1285	1146
Utilities	1652				1652	2024
Church Maintenance	1122	1167			2289	4596
Examiners Fees	64				64	64
Special Fees	500				500	
<b>Charitable costs</b>	<b>41191</b>	<b>1167</b>	<b>1000</b>		<b>43358</b>	<b>44704</b>
Fees	403				403	0
<b>Fees</b>	<b>403</b>				<b>403</b>	
<b>Total paid on all funds</b>	<b>41594</b>	<b>1167</b>	<b>1000</b>		<b>43761</b>	<b>44704</b>

Wick Hall Financial Statement for the Year Ended 31st December 2017

	2017	2016
Money Brought Forward	£15,170.57	£12,512.56
<b>Income</b>		
Hall Hire	£22,513.75	£21,318.00
Donations		£20.00
WIC Insurance & Utilities Contribution	£625.00	£625.00
Music Licence Contribution	£10.00	£10.00
Hall Damage Charge	£50.00	£25.00
Represented Cheques		£1,008.00
Reimbursed Bank Charge By Hirer		£12.00
Cleaning Deposit		£15.00
ASC Contribution towards Sound Equipment	£844.50	
Miscellaneous		
<b>Total Income</b>	<b><u>£24,043.25</u></b>	<b><u>£23,033.00</u></b>
<b>Expenditure</b>		
Hall Manager Salary Costs	£3,094.02	£2,956.95
Cleaner Salary Costs	£1,930.50	£1,802.52
Astound FG LTD Floor Cleaning	£240.00	£252.00
Janitorial Supplies	£563.75	£339.59
Water Services	£635.19	£435.69
Hall Insurance	£1,645.87	£1,560.47
PRS Music Licence	£511.63	£411.43
Repairs & Maintenance	£3,576.12	£7,129.73
Utilities	£3,158.57	£3,082.02
Health & Safety	£107.15	£190.50
New Furniture, Fixture & Fittings	£20.00	£91.99
New Electrical Equipment	£1,788.98	
New Hand Dryers		£269.85
WIC Office Services	£183.69	£127.80
Reviewed Draft Accounts	£64.00	£64.00
Unpaid Cheques		£1,512.00
Bank Charge		£12.00
Cleaning Deposit Returned		£15.00
Petty Cash	£72.37	£121.45
Miscellaneous		
<b>Total Payments</b>	<b><u>£17,591.84</u></b>	<b><u>£20,374.99</u></b>
Excess Receipts Over Payments	£6,451.41	£2,658.01
Bank Account at 31st December 2016		£15,170.57
Bank Account at 31st December 2017	£21,621.98	
Plus £40.00 Petty Cash in Hand		

Wick Information Centre Financial Statement for the Year Ended 31st December 2017

	2017	2016
Money Brought Forward	£28,740.59	£23,089.49
<b>Receipts</b>		
All Saints Church Contribution	£2,000.00	£2,000.00
Littlehampton Town Council Service Agreements	£18,000.00	£18,000.00
WSCC Funding	£1,000.00	
Wickmas 2016 Reimbursement	£231.68	
Wick Week Resources & Reimbursements	£171.97	£302.13
Wick Hall Insurance Reimbursement	£1,645.87	
Trading	£1,153.96	£1,669.92
Donations	£103.17	£91.82
Fund Raising	£797.77	£988.44
<b>Total Receipts</b>	<b><u>£25,104.42</u></b>	<b><u>£23,052.31</u></b>
<b>Expenditure</b>		
Cabin Rental	£2,495.88	£2,495.88
Managers Salary	£9,342.20	£9,251.88
Ex Gratia Payment for IT Tutor	£592.50	£720.00
Draft Accounts Reviewed	£64.00	£64.00
Mobile Phone Contract Contributions	£120.00	£120.00
Photocopier Contract	£627.62	£885.85
Office Internet & Phone Contract	£374.43	£428.89
Stationery and Office Supplies	£179.79	£231.41
New Office Equipment		£35.00
3 x New Laptops	£1,137.00	
Volunteers Expenses	£191.10	£136.54
Cream Tea Event	£40.92	
WIC Wick Week Resources	£336.61	£322.13
20th Birthday Party	£478.02	
WVTA Wickmas / Bonfire Night Costs		£231.68
WIC 2017 Wickmas Resources	£101.29	£203.47
Repairs & Maintenance	£157.50	£165.00
Carpet Cleaned By Astound FG LTD		£36.00
DBS Checks		£112.00
First Aid Training		£170.00
Hall Insurance	£1,645.87	
Contribution towards Utilities & Insurance	£625.00	£625.00
Donations		£948.83
WIC Expenses	£203.43	£217.65
<b>Total Payments</b>	<b><u>£18,713.16</u></b>	<b><u>£17,401.21</u></b>
Excess of Receipts Over Payments	£6,391.26	£5,651.10
Bank Account at 31st December 2016		£28,740.59
Bank Account at 31st December 2017	£35,131.85	

Notes

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2001 and the Church Accounting Regulations 2015, using the Receipts and Payments basis.
- 2 The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:  
Movable church furnishings held by the Churchwardens on special trust for the PCC which require a faculty for disposal.
- 3 Liabilities: None at the present time.
- 4 No payments were made to PCC members or connected persons.

## **The Independent Examiner's report to the PCC of All Saints Church Wick Littlehampton for the year ended 31st December 2017**

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of All Saints Wick Littlehampton, on the annual report for the year end 31st of December 2017 set out on pages

### **Respective responsibilities of the PCC and the examiner**

The PCC members are responsible for the preparation of the annual accounts. The PCC members consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- 1** Examine the accounts under section 145 of the Charities Act
- 2** To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(50)(b) of the Charities Act, and
- 3** To state whether particular matters have come to my attention.

### **Basis of Independent examiner's statement**

My examination was carried out in accordance with the General Directions give by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given to whether the accounts present a "true and fair view " and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect

accounting records were not kept in accordance with Section 130 of the charities act or

the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Examiner's signature



Examiners name (Capitals)

STEPHANIE MOXLEY

Date

10/3/18

Examiners address

25 FORDHILL CLOSE, RUSTINGTON, BN16 2LL